



Post applied for: _____

Location: _____

Please return the completed form to:
 HR Department, Town & City Parking Ltd, City House, 70 Glover Street, Perth PH2 0JR

1. PERSONAL DETAILS PLEASE USE **BLOCK CAPITALS** THROUGHOUT

Mr/Miss/Mrs/Other: _____	Uniform size
First name(s): _____	Waist (inches): _____ Inside leg (inches): _____
Surname: _____	Collar size (inches): _____ Shoe size: _____
Address: _____	Sweater, hi-vis jacket/waistcoat (S-XXXL): _____

_____	Do you have a car? Yes/No: _____
_____ Postcode: _____	If no, how will you travel to work? _____
Home telephone: _____	
Mobile telephone: _____	
National Insurance number: _____	

Do you have any medical condition or disability for which special arrangements should be made either in the recruitment process or in employment? _____

Have you ever been convicted of a criminal offence? If yes, please indicate: _____
 (Please note applicants will be considered on merit and ability)

Do you have the right to work in the UK? Yes/No _____

2. QUALIFICATIONS/TRAINING

Subject:	Date achieved:	Subject:	Date achieved:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

3. EMPLOYMENT HISTORY

Date: (From – to)	Name & address of employers: (Show most recent first)	Job title & brief description of duties:	Pay & reason for leaving: (Use separate sheet if required)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

4. FURTHER INFORMATION IN SUPPORT OF YOUR APPLICATION

Please state your reason for applying for this post:

How do your skills and experience relate to this post?

5. REFERENCES

Town & City Parking Ltd will request references only after an offer of employment has been accepted.

Please give details of two previous employers to whom we may apply for reference.
One of these should be your present or last employer.

Name: _____	Name: _____
Job title: _____	Job title: _____
Company: _____	Company: _____
Address: _____	Address: _____
_____	_____
_____	_____
_____ Postcode: _____	_____ Postcode: _____
Email: _____	Email: _____

6. DECLARATION

- I declare that the information given in this application is correct. I understand that providing false information will result in my immediate dismissal.

Signature: _____ **Date:** _____

7. DATA PROTECTION

The information you have provided will be used to assist with our process and payroll arrangements.
We may pass your information to other departments within Town & City Parking.

Consent: I consent to the use of my personal information as stated above.

Signature: _____ **Date:** _____

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EQUAL OPPORTUNITIES MONITORING

In order that Town & City Parking Ltd may monitor the implementation of its equal opportunities policy, applicants should complete and return this form together with their application form. All suitably qualified applicants are given equal consideration irrespective of ethnic origin, nationality, gender, marital status, age or disability.

The information requested on this form will only be used for Equal Opportunities Monitoring purposes. The information is confidential and will not be available to those managers selecting candidates for interview or at any stage during the recruitment process.

First name: _____ Post applied for: _____
Surname: _____ Location: _____

1. GENDER/MARITAL STATUS/AGE

Please tick appropriate box

Are you: Female Male
Single Living with partner Married Separated Divorced Widowed Other
Date of birth

2. DISABILITIES

Please tick appropriate box

Do you consider yourself to have a disability? Yes No If no, please go to section 3.
If yes, please complete the remainder of this section and section 1 of the Application For Employment form.

Are you registered disabled? Yes No

Is your disability physical? – affecting mobility (eg. wheelchair user, difficulty in walking, using upper limbs etc.) Yes No

Is your disability sensory? – affecting senses (eg. visual/hearing etc.) Yes No

Is your disability hidden? – not usually seen (eg. epilepsy, sickle cell, diabetes etc.) Yes No

Do you have any special requirements if called for interview/selected for employment? Yes No

If yes, please specify:

3. NATIONALITY/ETHNIC ORIGIN

Please tick appropriate box

What is your nationality? EC Non EC

What is your ethnic origin?

Asian–Bangladeshi Asian–Chinese Asian–Indian Asian–Pakistani Asian–Other
Black–Caribbean Black–Other Black–African White Other

4. RELIGION/BELIEFS

Please tick appropriate box

Buddhist Hindu Jewish Muslim Sikh
Christian (Protestant) Christian (Roman Catholic) None Other

5. RECRUITMENT ADVERTISING

Please tick appropriate box

Where did you learn of this vacancy? Website Flyer Newspaper advertisement
Job centre Other Word of mouth

EQUAL OPPORTUNITIES



Town & City Parking Ltd are committed to Equal Opportunities employment. All suitably qualified applicants are given equal consideration irrespective of ethnic origin, nationality, gender, marital status, age or disability.

Please complete this application form in full (CVs are not accepted) and return it, along with your completed Equal Opportunities Monitoring Form, in the envelope provided.

If you have any difficulty completing this application form or need any advice, please contact our HR Department on: 0845 230 3081. Please be aware that unless you complete the Equal Opportunities Monitoring Form along with your application, it shall be deemed that your application is incomplete and will not be considered.

All posts are available for job share, unless otherwise stated in the published advertisement.